



City of Troy
Department of Public Utilities
25 Water Plant Road
Troy, NY 12182

Wm. Patrick Madden
Mayor

**Term Contract for
Professional Engineering Services
Request for Proposal**

(Please note this is not the full document. To request the full document, please see instructions on Page 2)

Introduction

The City of Troy is soliciting sealed proposals for a term contract from October 2016 to September 2019 for professional engineering services related to reservoirs, dams, water and sewer systems, planning, code enforcement and engineering as managed by the City. The City, at its sole discretion, may elect to extend the contract for an additional three (3) year term under identical terms.

General Information

The City of Troy Department of Public Utilities plans numerous "Projects" which require professional engineering services. Engineering services under this RFP include, but are not limited to, work related to the reservoirs, dams and water and sewer systems as managed by the City. Engineering related services may include the preparation of reports, inspection and maintenance plans, emergency action plans, feasibility studies, assessment of conditions, safety inspections, annual certifications, analysis of alternatives, preparation of cost estimates, development of designs for new construction, alterations, renovations and repairs, including technical documents, specifications, engineering drawings, calculations, various construction engineering services, cost estimating, funding assistance and other services as may be required with various reservoir, dam and water and sewer related facilities throughout the City or under its responsibility. The services under this contract will be on a Time and Materials and/or a lump sum basis.

The Consultant can expect to provide the Department of Public Utilities services to support work related to the reservoirs, dams, water treatment plant, water distribution system, and wastewater or storm water collection systems.

Additional Duties

In addition to the Department of Public Utilities projects, the Consultant shall also be prepared to provide services, as necessary, to support the City of Troy Planning and Zoning Departments; including the review of plans and specifications for proposed development with the City, along with Storm Water Pollution Prevention Plan (SWPPP) reviews and activities required under the City's Municipal Separate Storm Sewer System (MS4) Program.

On an as needed basis, the Consultant shall also be prepared to provide services, as necessary, to support the City of Troy Code Enforcement Department and be prepared to support operational and maintenance

activities associated with the City's infrastructure and facilities; as well as to provide engineering services in response to City emergencies.

When requested, the Consultant shall also be prepared to support public works projects, working in conjunction with the City of Troy Public Utilities and Public Works Departments.

Proposals

The responses for the RFP shall include a Technical Proposal, a Cost Proposal and a proposed contract.

Solicitation, inquiry and submission schedule:

Solicitation issued	August 8, 2016
Inquiry period	August 8, 2016 to August 19, 2016
Submission deadline	September 8, 2016 at 2:00 p.m.

Submissions by facsimile will not be accepted. There is no limit to the length of proposals submitted in response to this RFP.

To request the complete document, please contact

**Kathy Kussler
Purchasing Agent
Troy City Hall
433 River Street, Suite 5001
Troy, NY 12180
(518) 279-7104**

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kathy.kussler@troyny.gov